

Ref. Number _____

Evaluation form for the proposed project

ORGANISATION NAME:	
TITLE OF THE PROJECT:	

Please score each question on the scale from 0 to 5, according to the following table:
(should there be some questions that have no grounds for evaluation, indicate 0)

Maximum score: 115

A threshold of 60%: 69 points

NOTE:

Please evaluate if the proposal is in accordance with the rules set in the Guidelines for applicants!

1.	RELEVANCE AND FEASIBILITY OF THE PROJECT	Related to Application Form	Score
1.1.	Is the project dealing with real problems in society related to democracy and human rights?	II.4., II.9.	
1.2.	Does the project have a positive affect on social changes and improvement of public policies by building the capacities and joint action of CSOs?	II.4., II.9.	
1.3.	Are the planned activities and expected results in the accordance with the expected results of this Call?	II.9., II.10., Guidelines II.2.	
1.4.	Are the project objectives clearly and realistically defined?	II.10.	
1.5.	How realistic is the project implementation plan?	II.9.	
1.6.	Are the planned activities appropriate, feasible and related with the objectives and expected results of the project?	II.4., II.9., II.10.	
1.7.	How clearly are the beneficiaries of the project defined, are they strategically chosen and is the project adequately focused on them?	II.9., II.12.	
1.8.	Are the cross cutting issues reflected in the general approach and everyday enforcement of the activities as well as in the planned activities?*	II.16.	
1.9.	Does the proposed project tackle the horizontal concerns in the appropriate way?*	II.17., II.18.	
1.10.	Will the public be properly informed about the project?	II.15.	
Total:			

2. METHODOLOGY	Related to Application Form	Score
2.1. Does the Outcome/s and Outcome Indicator/s of the project correspond to Programme outputs specified in section II.1. of the Guidelines?	II.10., Guidelines II.2.	
2.2. Does the proposal contain objectively verifiable indicators for the outcome of the project?	II.10.	
2.3. Are the means of verification for measuring and determining the target indicator values clearly explained?	II.11.	
2.4. Are the measures of control intended to verify the performance of internal/external staff appropriate?	II.7.	
Total:		

3. OPERATIONAL CAPACITY	Related to Application Form	Score
3.1. Does the organization(s) have sufficient experience in project management?	II.6.	
3.2. Does the organization(s) have or is proposing sufficient management capacity (including staff, equipment and ability to handle the budget for the action)?	II.5., CV	
3.3. Does the organization(s) have sufficient experience in financial management in general?	I.a.25., I.b.23., II.6.	
Total:		

4. COST BENEFIT ANALYSIS	Related to Application Form	Score
4.1. Are the costs in line with the activities proposed?	II.3., II.9. and Budget Form	
4.2. Is the ratio between costs and expected results realistic?	II.3., II.9. and Budget Form	
4.3. Does the voluntary work increase the value of the project?	II.13. And Budget Form	
Total:		

5. SUSTAINABILITY AND IMPACT CHANGES	Related to Application Form	Score
5.1. Is the project sustainable?	II.14.	
5.2. Are the expected results of the project encouraging the participation of civil society organizations and citizens in the decision making process and monitoring the implementation of public policies?	II.10., II.12.	
5.3. Does the implementation of the project include governmental institutions/bodies at local, regional or national level?	II.4., II.9.	

Total:	
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IN TOTAL:	
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* A score of 5 (very good) will only be allocated if the proposal contains specific added-value elements tackling the cross-cutting issues and horizontal concerns respectively referred to under Section I. of the Guideines (such as promotion of gender equality and equal opportunities, hate-speech etc.)

Comment:

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Date:

Signature of the
evaluator
